

Comprehensive Office Automation

BUSINESS PROBLEM

In today's world, information management is the most integral part of an organisation's operations. Management of electronic and paper documents, emails and faxes can become burdensome for an organisation. Different types of documents are communicated to suppliers, customers, partners via fax, email and courier. Countless hours are wasted every year for content management, saving, retrieval and filing. Operational delays cause efficiency and productivity losses and the overall organisation's profitability declines.

Leverage your SharePoint investment!

SOLUTION

Based on years of experience, Logicom Solutions has the business expertise to help your organisation better utilise the capabilities of the Microsoft Office SharePoint Server.

The inteliCapture Family of Products together with MS SharePoint Server provide the most comprehensive Enterprise Content Management Solution. Office productivity can be substantially improved, document quality can be safeguarded and the company disaster recovery position will be strengthened.

Manage your Business not Content!

Paper documents, electronic documents, faxes and emails are automatically filed into the MS SharePoint Document Libraries. Emails are automatically filed from MS Outlook into SharePoint Libraries. Paper documents are scanned, recognised and filed in SharePoint. Faxes are sent straight from your Inbox and saved into SharePoint.




OVERVIEW

- CEO corner
- Accounts
- Corporate
- General Manager
- HR
 - Contracts
 - CVs and Certificates
 - ISO9001
 - Training
 - Vacation
- IT
 - Asset Management
 - Software User Manuals
- Operations
- Safety
- Site Assets
- Vessels
 - Fleet 1
 - Aphrodite
 - Ermes
 - Zeus
 - Fleet 2
 - Fleet 3
- Pictures
- Announcements
- Calendar

Home

Inteliscape's Maritime Solution



Your content is where you need it as quickly as possible for mission critical functions to support the crews and back-office operating the vessels from wherever they are.

Taxonomy, content types and user access levels are the ready-made enablers and turn-key solutions that are designed to satisfy the any needs.

Our industry solution delivers proven performance and excellence.

Calendar

September 2014

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2	3	4	5 Submit Timesheets	6	7

Announcements

[new announcement](#)

Current View ...

Title	Modified
New Enterprise Content Management System	14 March

Tasks

[new task](#)

Current View ...

Task Name	Due Date
<input type="checkbox"/> Approve PO 653-871	28 April
<input type="checkbox"/> Submit Timesheets	04 April
<input type="checkbox"/> Approve travel expenses	25 April

My Documents

Type	Name	Last Modified	Properties
	Separation Page	23/07/2014 03:14	
	Separation Page	23/07/2014 03:03	
	Crew-Staff Assessment Form	09/05/2014 09:52	
	Personnel CV - Eliades Louis	09/05/2014 09:50	

inteliCapture Family of Products for MS SharePoint

File email Add-In for MS Outlook

Increases adoption of SharePoint for email and content management. Delivers instant 2-way access, both online and offline, to SharePoint libraries and lists – all from within Microsoft® Outlook®. Emails are automatically filed into SharePoint Libraries just with drag-and-drop into Outlook folders.

AutoFax Connector to MS SharePoint

Connect SharePoint to OpenText Captaris Fax Server. Send and receive faxes directly from your MS Outlook Inbox!

Faxes are automatically filed into SharePoint Libraries, at the appropriate folder.

Imaging and Recognition Extension for MS SharePoint

Paper documents are scanned, transformed into electronic format and automatically filed into the SharePoint Libraries. Each document type is recognized and filed under the appropriate Library Folder.

Work Flow Applications

Development of Workflow application for Business Process Automation

SharePoint Libraries

Based on our proven experience, we have prepared "fit for business":

- Tens of Library templates such as for Audit, Banking Corporate Services, Tax, Insurance, Ship Management, and others
- Tens of content types ready to manage critical information

All these on top of enterprise ECM features such as Versioning, Document Security, Collaboration, Search and other.